



How it Happens: Program Partnerships

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#PACC18



Program Partnership Guiding Questions

- Does the program meet the Chicago Park District's mission?
- Is there space available in the requested park facility?
- What is the cost/benefit of the program?



Program Partnership Scenarios

#1 Line Dancing Class

A local nonprofit wants to offer a free line dancing class for seniors.

#2 Easter Egg Hunt

A PAC wants to host an Easter egg hunt and charge participants. Fees from the event will go towards a new playground.

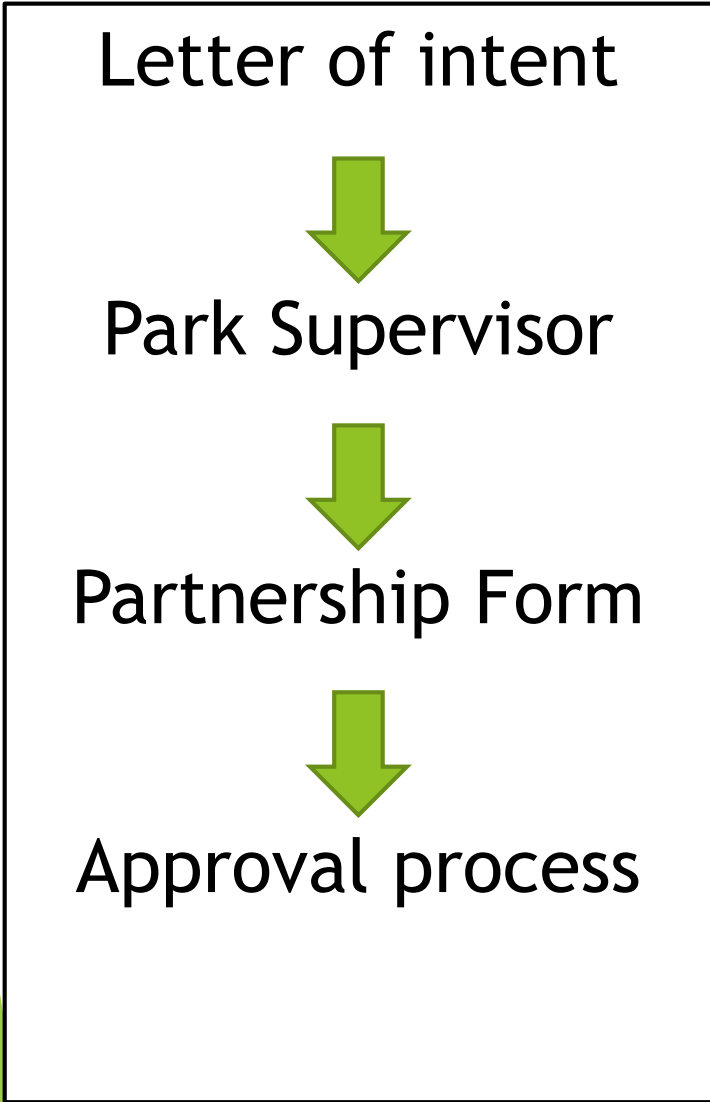
#3 Karate Class

An individual wants to offer karate classes for a fee and rent the park facility for a discounted rate.

#4 Basketball Clinic

A professional basketball player wants to offer a free basketball clinic at a park that is already heavily programmed.

Program Partnership Process



Provide the number of participants:					Total Participants: 0
Ages 0 To 5 Count:	Ages 6 To 12 Count:	Ages 13 To 17 Count:	Ages Adult Count:	Ages Family Count:	
0	0	0	0	0	
COST/BENEFIT ANALYSIS					
Financial Benefit of the Partnership:					
Other Benefits					
CPD Total Rates for the rental(s) without any discount:					
Enter any calculations used to determine the CPD Total Rate:					
Example:					
Hourly rate x Number of hours per day x Total number of days					
Applicant's Requested Cost:					
Park Supervisor Recommended Fee (include discounts):					
Does the Partner charge a fee to participants? (Selecting UnKnown or Yes will route the partnership to the CPO)			Select... *		
SUPPORTING DOCUMENTS					
Update a Yes/No status for each.				Current Attachment Count= 0	
Comprehensive Schedule:					
Copy proof of non-profit status (documentation, letter from state):					
Cover Letter/Letter of Intent:					
Partnership Proposal:					
Proof of Affiliation with Organization (i.e., business card, letterhead with name and title):					
Proof of Liability Insurance (Certificate of Insurance AND Additional Insured Endorsement):					
References from other Parks/Organizations:					
Sanctioned CPD Volunteer:					





Additional Questions?

Drop a note in the question box
on the way out!

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