

CHICAGO PARK DISTRICT

COMMUNITY GARDENS IN THE PARKS

REGISTRATION RENEWAL FORM

PART 1: COMMUNITY MEMBER INFORMATION

Garden Group Name: _____

How many active members? _____ When was your group established? _____

Park: _____

Park Supervisor's name: _____

Area Manager's name: _____

Liaison/Primary Leader's Name: _____

Phone Number: _____

Mailing Address: _____

Email: _____

* The Primary & Alternate contacts may not be in the same immediate family and may not reside at the same address.

Alternate Contact's Name: _____

Phone Number: _____

Mailing Address: _____

Email: _____

PART 2: GARDEN TYPE AND LOCATION

Ornamentals only Combination of Ornamentals & Edibles Edibles only

Give a BRIEF description of the location of the garden _____

_____ Estimate the square footage: _____

PART 3: ATTACHMENTS

To complete your registration please prepare and attach the following:

- A progress report of your garden group, your goals, and any highlights from the last three years. If you have publicly available contact information (group email, website, social media) please include.
- 2-3 recent pictures of your garden (attached separately in .jpg format). These should be taken during the growing season. Photos of your group working in the garden are especially appreciated.
- Overhead image or drawing of your garden with boundaries and water source clearly marked.
- For any groups collecting dues: a copy of your current ledger **OR** a description of dues collected, annual expenditures and any other expenses shared by the Garden Group.
- A signed Letter of Commitment from your group.

Please submit this form and attachments (see above) to communitygardens@chicagoparkdistrict.com, or by mail to:

Kristin Brock (edible or combo) or Sarah Dugan (ornamental)
Community Gardens in the Parks | Chicago Park District
7059 S. South Shore Drive | Chicago, IL 60649