



Memorandum

To: Peter Neumer, Inspector General
Office of the Inspector General

From: Joan Coogan, Chief of Staff

Cc: Rosa Escareno, Superintendent and CEO
Argentene Hrysikos, Director of Human Resources

Date: March 12, 2024

Re: OIG Case No. 24-0018

The OIG, in its role as the Compliance Monitor, is authorized to receive and investigate complaints of alleged violations of the District's Employment Plan (Plan) and audit Employment Plan compliance. In that role, as detailed in Case No. 24-0018, the OIG found a failure to comply with a provision of the District's Employment Plan. This memo serves as the required management response from the Superintendent upon an OIG finding of non-compliance with the Plan.

The Plan states that Non-Exempt Positions within the Law Department (Law) will be listed on the District's website and Job Descriptions of the those positions will be on file with the Human Resources Department (HR). As background, Section IX of the Employment Plan sets forth a separate, more flexible hiring process for certain non-exempt Law Department positions, but also requires the District to identify those positions and post that list on its website. The investigation in OIG Case No.24-0018 determined that the District was not in compliance with this requirement.

The OIG's report in this case notes that upon being advised of this requirement, HR and Law took prompt action to compile a list of the appropriate positions and post the required information on the District website, and are now in compliance with the Employment Plan with respect to Section IX(A) Law Department Non Exempt positions. As a result, the OIG further notes that it has no further recommendations for Park District management in relation to this section of the Employment Plan at this time.